

FIRST 5 GLENN COUNTY

CHILDREN & FAMILIES COMMISSION MEETING

Commission Meeting Minutes – 10/10/2017
First 5- Nurturing Nest
1035 West Wood Street
10:00 a.m. - 11:00 a.m.

Commissioners Present:

Chair Person – Dwight Foltz, Jody Meza, Melissa Stearns, Charles Tracy, Heather Aulabaugh (present by phone)

Alternates Present:

Executive Director:

Patricia Loera

Others Present:

Randy Jones
Rosa Esparza
Nancy Orozco
Phadie Irons

1) CALL TO ORDER

Commissioner Dwight Foltz, Chairperson, called the meeting to order at 10:21 a.m.

2) ESTABLISH QUORUM

Quorum **was** established.

3) VERIFICATION OF POSTING OF AGENDA

Chairperson Dwight Foltz verified with Rosa Esparza that the agenda for this Meeting was posted **October 5, 2017** as prescribed by law.

4) PUBLIC COMMENT

- ❖ Randy Jones – Director of Glenn County Office of Education Business and Finance Department, reported out his oversight of the 2016-17 Audit as per First 5 Glenn County's contract and in partnership with SEI for accuracy and transparency. His opinion of this audit report was that it was a clean report and that it was cleared with no FINDINGS or need for corrections.
- ❖ Mr. Jones did point out that Page 25 describes that the 2016-17 expenditures for program expansion did reduce the fund balance. In discussion, Executive Director and Chair Person –Dwight Foltz agreed with Commission members that this would be an important discussion item for the April 2018 – Strategic Planning and Financial Forecast development. This information will transform the June 2018 - meeting of Budget Development preparing for the 2017-18 program year. Commission discussed the numbers of children and parents served. This information will drive the Strategic Planning and Financial Forecast updates in the April 2018 Commission Meeting .
- ❖ NO OTHER COMMENTS WERE MADE regarding the 2016-17 Audit
 - Motion was made to approve and accept Audit DRAFT for public hearing and comments.

Motion: **Jody Meza**

Second: **Melissa Stearns**

- Chuck Tracy made a motion to move October 17, 2017 to 8:00 a.m.

Motion: **Jody Meza**

Second: **Chuck Tracy**

All Commissioners approved motion.

BUSINESS:

- ❖ Executive Director updated appointment Roster Commission member's handouts.
- ❖ Jody Meza will be up for re-election in 2018. Two vacancies will be up for election. Executive Director recommended that Commissioners recruit for other community members who they may feel are interested and well versed in Early Learning and Child Development related services to apply. First 5 Glenn County's website has a page representing the role of the Commission and encourages county citizens to apply.
- ❖ Patricia attended the summit in Tahoe.
- ❖ Executive Director reminded the Commission of her registration and attendance pending the First 5 California/Association Summit in November of 2017. This summit will take place in Monterey at the Asilomar Conference Center. Future planning for the state of California's 58 counties and their First 5's will be establishing sustainability and continued agency representation within each

county will be researched and discussed for future implementation. Follow up on the information will be continued with the First 5 CA Commission/Association at the January 2018 meetings in Sacramento. This information will be compiled and delivered to the Commission in more detail at the February 2018 meeting.

- ❖ Executive Director provided Commission with the Prop. 10 monthly disbursements and Small County Augmentation schedule.
- ❖ Rosa Esparza reported out data of enrollments of parents and children in the Little Learners Programs and Nurturing Parenting Programs. Current enrollments for October 2017 were 10 families of children and parents. Referrals were received and entered into services from Health and Human Services, Hamilton Unified Elementary School, Orland's Mill Street Elementary School and self-referred families with dental needs.
- ❖ Nancy Orozco reported out on AmeriCorps hours and future trainings. Five First 5 AmeriCorps members are currently serving Hamilton City and Mill Street Schools with support for Children in TK/K classrooms identified during spring 2016 DECA Assessments performed by First 5 Staff. These members of 2017-18 are also engaging with the parents and children in Little Learners, Nurturing Family events and Family Engagement services at the Nurturing Nest.

Additional Public Comments

There were no additional comments and Commission agreed to end the meeting.

Executive Director announced that the next meeting will be in one week – October 17th. This meeting will need a voting quorum as well to approve the Final Draft of the Audit and Annual Report for 2016-17. Commissioners agreed to attend this meeting after the Public Review and Hearing.

Meeting Adjourned:

Meeting adjourned 11:02 a.m.

Respectfully Submitted by: Rosa Esparza
Edited and Approved by: Patricia Loera

